

Minutes of the January 22, 2015 Meeting of the Board of Directors of the Silver Creek Valley Country Club Geologic Hazard Abatement District.

A meeting of the Board of Directors of the Silver Creek Valley Country Club Geologic Hazard Abatement District (“District”, “GHAD”) was held at 5262 Arezzo Way, San Jose, California, on January 22, 2015 and was called to order at 6:36 PM.

Agenda item 1: The following Directors were present at the beginning of the meeting and constituted a quorum for the transaction of business: Bruce Apkarian, James Forsberg, Reyad Katwan and Stephen Ursenbach. Board member David Crouse was absent. The General Manager of the GHAD, Ed Abelite was present at the meeting and was asked by Mr. Katwan (the Chairman) to be the Secretary of the meeting and to keep the minutes of the meeting.

It was noted by the Directors that the agenda had been properly posted by Mr. Abelite at the guard gate at least 72 hours prior to the meeting.

Agenda item 2: The minutes of the September 25, 2014 meeting were then reviewed by the Board of Directors. Mr. Forsberg made a motion to approve the minutes. Mr. Apkarian seconded the motion. The Board voted to approve the minutes as follows: Voting yes: Messrs. Apkarian, Forsberg, and Katwan. Abstaining: Ursenbach. Absent: Crouse.

Agenda item 3. Comments from Public and Correspondence: Mr. Abelite noted there were no public comments received.

Agenda item 4. Manager’s Operations report.

- a. Mr. Abelite reported on his tasks to complete the 2014 audit. Mr. Abelite reported to the Board that auditor Deborah Daly tendered the GHAD a notice that she can no longer provide auditing services for our District. Mr. Abelite indicated will look for a replacement auditor. Mr. Ursenbach indicated he may have an auditor to consider from another District he works with.
- b. Mr. Abelite reported that the County of Santa Clara Board of Supervisors approved our Conflict of Interest code.
- c. Mr. Abelite reported that he had sent a letter to the HOA regarding goat grazing and accelerated hillside creep. He reported that it seems the HOA was trying to obtain professional geotechnical advise on the matter because they in fact contacted C2 Earth Inc.
- d. Mr. Abelite reported that he had worked to process new Board member Ursenbach into his position. Mr. Ursenbach mentioned he reviewed the Emergency Operations Plan and he noted that 2015 was a year that the plan required updating and an in field training exercise with the HOA, the Club and San Jose’s OES. Mr. Abelite thanked Mr. Ursenbach and indicated this would be in his work plan for the year.





- e. Mr. Abelite reported that he had received the Civil Engineers survey work for the Birkdale Avenue area. Mr. Abelite reported that the earth movement appeared minimal and that the Board might consider changing the frequency of the survey to every other year.
- f. Mr. Abelite reported that the Fall Inspections field surveys were completed and that C2 Earth, Inc was in the process of writing the annual report.
- g. Mr. Abelite reported that Air Flight Systems had flown the District in January and had produced the 50 stereographic images of the District. Mr. Abelite reported that hard copy and softcopy versions of the air flight images will be stored in Iron Mountain. Mr. Apkarian suggested Mr. Abelite look into using drop box for filing purposes instead of the currently hard drive system used by the District to safe guard its files and data.
- h. Mr. Abelite reported that he had worked on regular financial items such as processing invoices, reconciling accounts and filing away documents in the record.

The Board discussed the HOA's reserve study process and wondered whether the reserve study adequately considered items like drainage ditches. The Board directed Mr. Abelite to contact the HOA in an effort to formally obtain a copy of the most recent reserve study.

The Board noted that the next GHAD meeting will be at 6:30 pm on May 21, 2015 at 5460 Country Club Parkway, San Jose, CA.

The meeting was adjourned at approximately 7:21 pm.

Respectfully Submitted,

DocuSigned by:

 Ed Abelite
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 David Crouse
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, Secretary of the Meeting 6/6/2015

and

, Clerk of the Board 6/7/2015