

Minutes of the February 7, 2019 meeting of the Board of Directors of the Silver Creek Valley Country Club Geologic Hazard Abatement District.

A meeting of the Board of Directors of the Silver Creek Valley Country Club Geologic Hazard Abatement District ("District", "GHAD") was held at 5460 Country Club Parkway, San Jose, California on February 7, 2019 and was called to order at 6:33 PM.

Agenda item 1: The following Directors were present at the beginning of the meeting and constituted a quorum for the transaction of business: James Baker, Paul Hansen and Stephen Ursenbach. Director James Forsberg joined the meeting just when Agenda item 4 started. The General Manager of the GHAD, Ed Abelite was present at the meeting and was asked by Mr. Ursenbach to be the Secretary of the meeting and to keep the minutes of the meeting. Reyad Katwan was absent.

In attendance from the public was Craig Reid of C2 Earth, Inc.

It was noted by the Directors that the agenda had been properly posted by Mr. Abelite at the guard gate at least 72 hours prior to the meeting.

Agenda item 2: The minutes of the November 15, 2018 meeting were then reviewed by the Board of Directors and the Board voted to approve the minutes as follows: Voting yes: Messrs. Baker, Hansen and Ursenbach. Absent: Forsberg and Katwan.

Agenda item 3: Comments from Public and Correspondence:

Mr. Abelite noted there were no public comments received.

Agenda item 4: Consultant presentation regarding the North East facing slope behind Vicenza Way. On behalf of C2 Earth Inc., Craig Reid presented his findings regarding the slide found on the north east facing slope behind two homes on Vicenza Way. The presentation described the location of the slide, analysis, the slides characteristics, mitigation options and potential next steps. After questioning of the consultant and with Board discussion, the Board made a motion as follows:

- a. To increase the budget authorization on this item to not more than \$25,000,
- b. To work with C2 Earth to conclude the report and start the bidding process,
- c. To include Board members Paul Hansen and Reyad Katwan in the process of bidding.

The motion was approved unanimously.

In addition, the Board directed Mr. Abelite to:

- i. Hold a special Board meeting when appropriate to confirm the mitigation method and confirm the selected contractor to do the work. The ideal time to perform the work would be before the next rainy season begins.
- ii. To communicate the C2 Earth report findings with the HOA.
- iii. To communicate the C2 Earth findings with the two neighbors that the slide affects.

DS
JF



Agenda item 5: Board to consider the Election of Board Officers. The Board acted to nominate and approve GHAD Board Officers as follows:

- | | |
|---------------|-------------------|
| Chairmen | Reyad Katwan. |
| Vice Chairmen | Stephen Ursenbach |
| Treasurer | Jim Baker |
| Secretary | James Forsberg |

Agenda item 6: Manager's operations report.

a. North East facing slope behind Vicenza:

Mr. Abelite reported that he had worked on matters regarding the slide situated behind the two homes located on the north east side of Vincenza Way. See the earlier agenda item 4.

b. Fall Inspection work completed (07):

Mr. Abelite reported that C2 Earth, Inc. has completed their annual fall inspections. Said report was provided in the Board packet. Mr. Abelite indicated that he plans to verify the repair recommendations in the field and then send those repair recommendations to the HOA Board for their opportunity to take further action repair action.

The Board directed Mr. Abelite to send only portion of the report that are relevant to desired repairs.

c. Air Flight photos:

Mr. Abelite reported that he received the annual stereographic aerial flight photos. He reported that digital images were stored in Dropbox (cloud) and the hard copies will be sent to storage.

d. June 2019 Annual accounting audit:

Mr. Abelite reported that while putting away the records for last year's audit, he found an engagement proposal from Boden Klein & Sneesby to work on the June 2019 GHAD audit. The Board directed Mr. Abelite to sign the engagement agreement and move forward with Boden Klein and Sneesby.

e. Iron Mountain versus storing GHAD files in a climate controlled self-storage:

Mr. Abelite presented to the Board the idea of discontinuing the use of Iron Mountain as the GHAD's record repository and instead find a local self-storage facility with climate controlled 5 x 5 storage unit.

The Board approved moving records out of Mountain and into a self-storage facility.

f. Ethics Training:

Mr. Abelite reminded Board Members to endeavor to fulfill the ethics training requirements through the on-demand class offered through our membership with the California Special Districts Association.

DS
JF



g. Form 700 filing time:

Mr. Abelite reminded Board that it is that time of year when Form 700 filings are to be processed. Mr. Abelite reported he updated the Counties E-filing system in January reflecting the recent Board position changes. It was noted that Director Baker had already processed his Form 700 electronically. It was noted that Director Forsberg handed a hard copy Form 700 to Mr. Abelite for filing with the County.

h. Board Vacancy:

Mr. Abelite reported he on boarded Paul D. Hansen as a Board Member.

i. Established a 2019 GHAD Board Meeting schedule:

Mr. Abelite reported he the following meeting dates were selected by consensus:

- February 7, 2019
- April 11, 2019
- June 20, 2019
- September 12, 2019
- November 7, 2019.

j. Emergency Operations Plan – Phone call out list was updated:

Mr. Abelite reported the GHAD’s Emergency Operation Plan phone number call out list was updated.

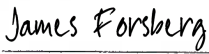
k. Routine financial work:

Mr. Abelite reported he worked on general administration of GHAD business and the following GHAD financial items since the last meeting:

- Processed invoices for payment.
- Created routine financial reports for the Board.
- Reconciled the monthly Morgan Stanley Smith Barney statement.

The meeting was adjourned at approximately 8:15 pm.

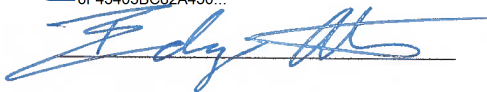
Respectfully Submitted,

DocuSigned by:


 6F45403BC82A450...

, Secretary of the Meeting 4/20/2019

and



, Clerk of the Board