



GHAD Checklist

For Submittal at time of Architectural Committee Review

Owner Information

Name
Address
Telephone(s)

Designer's Information

Name	Lic. No.
Address	Application Date
Telephone(s)	

INSTRUCTIONS: THIS FORM IS INTENDED TO AID THE DESIGNER BY EMPHASIZING IMPORTANT DESIGN CRITERIA.

APPLICANT to fill in boxes above. If Owner is also Designer, then fill in "same" where appropriate. Please note if phones are: Home (H) Work (W) Fax (F) or Car (C) to help us contact you with questions or comments.

APPLICANT to fill in boxes to left of checklist and sign bottom of form indicating correctness of responses.

ARC REVIEWER: The applicant should have filled in all appropriate boxes and signed the form prior to starting your review. All responses should be "FULLY complied with" or there should be an adequate explanation attached. ARC may request detailed explanation or redesign by the Applicant by checking the appropriate boxes on the right.

APPLICANT CHECK BOXES

Check each box in this column to indicate each Section where ANY work of that type is to be done.

Check each box where this criteria applies and is FULLY complied with.

Check each box where this criteria applies and is PARTIALLY complied with or NOT complied with.

PROVIDE AN EXPLANATION, ON AN ATTACHED SHEET, FOR EACH CHECKED ITEM IN THIS COLUMN.

NOTE: Each applicable Section to be marked with an X, this column.

One of the two boxes in these rows must be marked for each criteria in that Section.

ARC USE FOR INADEQUATE SUBMITTALS

APPLICANT TO PROVIDE DETAILED EXPLANATION OR TO REVISE PLANS AND SUBMITTAL TO ADEQUATELY RESPOND TO EACH CRITERIA THAT IS CHECKED BELOW

DESIGN CRITERIA COMMON TO ALL SUBMITTALS:

- | | | | |
|--------------------------|--------------------------|--|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | All water will drain away from the residence foundation when work is done. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | No water will pond anywhere in the yard. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | All water will drain away from the tops of side and rear downslopes. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | All water will drain into the street, lined drainage ditches, or drain inlets. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | All roof drain lines will be located before digging and repaired if broken. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | All lined ditches and drain lines will remain in place with no modifications. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | All top of slope berms will remain in place with no modifications. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | No material, soil, or rock will be placed on any slopes steeper than 5:1. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Winter construction will keep dirt out of drains and yard water off slopes. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | New improvements will not block or modify drain easement improvements. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | No structural improvements will be placed on slopes or in seismic setbacks except in strict compliance with Architectural Standards / Design Guidelines. | <input type="checkbox"/> |

REGRADING THE YARD, CHANGING SLOPES, CHANGING DRAINAGE PATTERN, MOVING DIRT AROUND.

- | | | | |
|--------------------------|--------------------------|--|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | All drain inlets and swales will be adjusted in elevation, or new ones added, to pick up yard water. Water will not pond near house foundations. | <input type="checkbox"/> |
|--------------------------|--------------------------|--|--------------------------|

LANDSCAPING THE YARD, INCLUDING PLANTS, TREES, OR TURF.

- | | | | |
|--------------------------|--------------------------|---|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Design Guidelines regarding Water Efficient Landscapes have been followed. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Design Guidelines goal of minimum 30% drought tolerant plantings was met. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Design Guidelines goal of maximum 1000 Sq. Ft. or 25% turf area (whichever is greater) was met. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Design Guidelines goal of low volume, controlled irrigation systems was met. | <input type="checkbox"/> |

APPLICANT CHECK BOXES

Check each box in this column to indicate each Section where ANY work of that type is to be done.

Check each box where this criteria applies and is FULLY complied with.

Check each box where this criteria applies and is PARTIALLY complied with or NOT complied with.

PROVIDE AN EXPLANATION, ON AN ATTACHED SHEET, FOR EACH CHECKED ITEM IN THIS COLUMN.

NOTE: Each applicable Section to be marked with an X, this column.

One of the two boxes in these rows must be marked for each criteria in that Section.

ARC USE FOR INADEQUATE SUBMITTALS:
 APPLICANT TO PROVIDE DETAILED EXPLANATION OR TO REVISE PLANS AND SUBMITTAL TO ADEQUATELY RESPOND TO EACH CRITERIA THAT IS CHECKED BELOW

INSTALLING OR CONSTRUCTING A POOL, WATER FEATURE, FOUNTAIN, STREAM, POND, ETC.

- | | | | |
|--------------------------|--------------------------|---|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Improvement, if located on or within 5' of a slope, has been designed & signed by a licensed structural or civil engineer. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Design Guidelines regarding seismic setback zones have been followed. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Pools and ponds are equipped with a gravity flow piped subdrain system that outlets to an existing drain line or rear yard slope. The system has been designed & signed by a licensed structural or civil engineer. | <input type="checkbox"/> |

INSTALLING OR CONSTRUCTING AN ADDITION TO THE RESIDENCE, A DECK, GAZEBO, OR AN OUTBUILDING.

- | | | | |
|--------------------------|--------------------------|---|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Design Guidelines regarding slope & seismic setbacks have been followed. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Roof downspouts are picked up in properly sloped (2% minimum slope) water-tight lines and extended to existing drain lines. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Surface water drains and roof drains are not tied into site subdrain systems (any perforated pipes with rock around them). | <input type="checkbox"/> |

Submittal signature: _____
 APPLICANT

Resubmittal Signature: _____
 cc to GHAD General Manager APPLICANT

Construction Completion Statement: Construction has been completed, and I believe that all construction complied with these guidelines as presented on this form.
 Signed: CC: GHAD General Manager _____
 APPLICANT