

## **Minutes of the August 6, 2020 meeting of the Board of Directors of the Silver Creek Valley Country Club Geologic Hazard Abatement District.**

A meeting of the Board of Directors of the Silver Creek Valley Country Club Geologic Hazard Abatement District (“District”, “GHAD”) was held virtually on a software platform known as ZOOM on August 6, 2020 and was called to order at 6:30 PM. The community was notified of the opportunity to participate.

**Agenda item 1:** The following Directors were present at the beginning of the meeting and constituted a quorum for the transaction of business: Reyad Katwan, Jim Baker, Paul Hansen, Stephen Ursenbach and James Forsberg. The General Manager of the GHAD, Ed Abelite was present at the meeting and was asked by Mr. Katwan to be the Secretary of the meeting and to keep the minutes of the meeting. Absent: None.

It was noted by the Directors that the agenda had been properly posted by Mr. Abelite at the guard gate at least 72 hours prior to the meeting.

**Agenda item 2:** The minutes of the May 7, 2020 meeting were then reviewed by the Board of Directors and the Board voted to approve the minutes as follows: Voting yes: Messrs. Katwan, Baker, Hansen, Ursenbach and Forsberg. Absent: none.

**Agenda item 3:** Comments from Public and Correspondence:

Mr. Abelite noted there were no public comments received.

**Agenda item 4:** Board considered the proposed GHAD Budget for fiscal year 2020-2021.

Mr. Abelite presented the staff report regarding the proposed GHAD Budget for the upcoming year. After a presentation, the Board acted to approve the 2020-2021 GHAD Budget as presented by Mr. Abelite. The Board voted to approve the motion as follows: Voting yes: Messrs. Katwan, Forsberg, Baker, Hansen and Ursenbach. Absent: None.

**Agenda item 5:** Board review and approval of the Conflict of Interest Code update.

Mr. Abelite presented the staff report and staff recommendation to approve the update of the GHAD Conflict of Interest Code. Mr. Abelite mentioned that the County Counsel’s office has not yet notified Mr. Abelite if the proposed Conflict of Interest Code was approved as submitted. Nevertheless, the Board voted to approve the motion as follows: Voting yes: Messrs. Katwan, Forsberg, Baker, Hansen and Ursenbach. Absent: None.

**Agenda item 6:** Manager’s operations report.

a. **Birkdale Way Inclinometer reading work:**

Mr. Abelite reported that the latest biannual Birkdale Way inclinometer readings were taken. It appeared the area has no immediate attention required and the monitoring will continue per the GHAD’s plan.



**b. Subdrain mapping and inspection project:**

Mr. Abelite reported that as of July 24, 2020, C2 Earth is still in the process of locating and mapping the Districts subdrains. About 15% of the subdrains had been observed and most areas will need clearing before spring. This project is in the set-up phase.

**c. Hillside slope behind 5908 Country Club Parkway:**

Mr. Abelite reported he received a request from a homeowner to visit his property at the above referenced address. Mr. Abelite had visited the site and afterwards dispatched C2 Earth to visit the site and come back with a report of their findings. Preliminarily, it appears that the hillside is experiencing creep and no other movement like a slide. Mr. Abelite reported that he expected to receive the findings report soon.

Mr. Abelite also reported that out of abundance of caution, the GHAD could consider installing Inclinometers for monitoring purposes. The Board approved moving forward on this project with not to exceed limit of \$9,000. The Board directed Mr. Abelite to obtain a formal proposal and add it to the GHAD budget.

**d. Other administrative items worked on by Mr. Abelite:**

Mr. Abelite reported on the GHAD candidate filings for the upcoming General Election. Board member Ursenbach applied to be a candidate for the upcoming Election. Board incumbent James Baker did not apply to be a candidate. A new candidate, Leonard Kwiatkowski, has filed his candidacy for the General Election. It appears a total of two candidates have filed to run for the two GHAD Board seats.

**e. Routine financial work:**

Mr. Abelite worked on general administration of GHAD business and the following GHAD financial items since the last meeting:

- Processed invoices for payment.
- Created routine financial reports for the Board.
- Reconciled the monthly Morgan Stanley Smith Barney account.

Mr. Abelite mentioned that he inadvertently double paid himself on his hours during Q1 of this year. He will review and for clarity purposes pay back the GHAD crediting the proper accounts as needed for better trail purposes.


The meeting was adjourned at approximately 7:21 pm.

Respectfully Submitted,

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, Secretary of the Meeting 1/17/2021

and

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, Clerk of the Board 1/17/2021