**Minutes of the February 25, 2021 meeting of the Board of Directors of the
Silver Creek Valley Country Club Geologic Hazard Abatement District.**

A meeting of the Board of Directors of the Silver Creek Valley Country Club Geologic Hazard Abatement District ("District", "GHAD") was held virtually on a software platform known as ZOOM on February 25, 2021 and was called to order at 6:30 PM. The community was notified of the opportunity to participate.

Agenda item 1: The following Directors were present at the beginning of the meeting and constituted a quorum for the transaction of business: Leonard Kwiatkowski, Stephen Ursenbach, Paul Hansen and James Forsberg. The General Manager of the GHAD, Ed Abelite was present at the meeting and was asked by Mr. Ursenbach to be the Secretary of the meeting and to keep the minutes of the meeting. Absent: Reyad Katwan.

It was noted by the Directors that the agenda had been properly posted at the guard gate at least 72 hours prior to the meeting.

Agenda item 2: The minutes of the November 5, 2020 meeting were then reviewed by the Board of Directors and the Board voted to approve the minutes as follows: Voting yes: Messrs. Ursenbach, Hansen, and Forsberg.   Absent: Katwan.   Abstain: Kwiatkowski.

Agenda item 3: Comments from Public and Correspondence:

Mr. Abelite noted there were no public comments received.

Agenda item 4: Manager's operations report.

   a. **Air Flight Stereographic photos:**
Mr. Abelite reported that he ordered and received Stereographic aerial flight photos. Said photos were the January stereographic shots taken for the GHAD every year.   There were 48 images in total. Digital copies were stored in the cloud via Dropbox.   Hard copies and a portable hard drive will be sent to storage.

Board Member Kwiatkowski asked what was done with the images. Mr. Abelite said the imaging was filed in the GHAD's cloud storage drive and hard copies were stored at our Self Storage unit in Santa Clara. Board member Kwiatkowski mentioned there is automated software in existence that could be used to compare yearly image sets and that he would like to explore this.

   b. **GHAD website recovered:**
Mr. Abelite reported that the GHAD website went down last fall because of the decommissioning of a private server that hosted and contained the web site files.   Mr. Abelite reported that the web site was restored by Aligned Marketing.   To make sure this does not happen again, Mr. Abelite caused the website to now be hosted on GoDaddy's servers and said subscription has been paid up for 5 years.

   c. **Other administrative items worked on by Mr. Abelite:**

Mr. Abelite reported on other administrative work he did for the GHAD since the last meeting such as: Processing in Board member Kwitkowski and responding to a homeowner item of concern at the end of Formby Court.

    d. **Routine financial work:**

Mr. Abelite worked on general administration of GHAD business and the following GHAD financial items since the last meeting:

- Processed invoices for payment.
- Created routine financial reports for the Board.
- Reconciled the monthly Morgan Stanley Smith Barney statement.
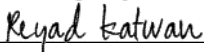- Record filing.

Agenda item 6: General Manager has moved out of state.

Mr. Abelite reported to the Board that he has moved out of state. Mr. Abelite reported that the ability to manage the business of the GHAD from out of state remains in place for most of the routine work. Exceptions would include being able to visit sites in the District on an emergency basis. In this case and if needed, the GHAD Geotechnical firm could handle site visits should they be deemed necessary. There was discussion that Mr. Abelite would be able to serve as General Manager until the earliest of the following: A suitable replacement General Manager is found; or the resignation of Mr. Abelite.

The Board directed Mr. Abelite to write up a brief job description.

The meeting was adjourned at approximately 7:40 pm.

Respectfully Submitted,

_____ , Secretary of the Meeting

and   _____ , Clerk of the Board